

**Pondera Medical Center
Board of Trustees Meeting
May 28, 2009, 7:00 pm**

A meeting of the Pondera Medical Center Board of Trustees was held on Thursday, May 28, 2009 at 7:00 p.m. in the Ponder Medical Center Conference Room.

Those Board Members in attendance were as follows:

Ted Kronebusch, Chairman	Reta Rae Weisgram, Secretary	Cheryl Bakken, Treasurer
Jim Nelson	Brent Gaylord	Karla Styren
Joe Christiaens via teleconference at 7:12 p.m.		

Administration and Staff of PMC:

Mark Jones	Dave Doran	Brenda Ries
JD Duncan	Dr. Peter Barran	Mary Erickson
Debbie Procella	Lori Sebben	Lisa Hanson

Public Guests and Employees of PMC:

Mrs. Rigby	Mrs. Koenig	Judith Miller
Audrey LaRance	Larry and Ann Boettcher	Diane Agee
Byron and Maureen Grubb	Jayne Gollehon	Judy Russell
Phyllis Hammermeister	Norma Copenhaver	

Ted Kronebusch, Chairman, called the meeting to order at 7:01 p.m.

MEETING CALLED TO ORDER

AGENDA ITEM	MINUTES	MOTIONS/ACTION
Public Comment	Ted called for any public comments. Members of the community discussed union negotiations; the employee representative discussed the termination of PMC's profit sharing plan.	
Approval of Agenda	Ted asked if there were any changes or additions to the agenda for this meeting, there were none.	Mr. Gaylord made a motion to approve the agenda: Ms. Bakken seconded. Motion passed.
Consent Agenda: • Approval of Minutes from meeting on 03-26-09	Ted asked if there are any changes needed for the minutes to the meeting on 03-26-09; Brent requested changes to clerical errors on pages four and five.	Mr. Nelson made a motion to approve the minutes from the 03-26-09 meeting with clerical changes requested; Mr. Gaylord seconded. Motion passed.

<p>Senior Staff Reports</p>	<p>Brent inquired what Charge Master is; Mark explained.</p> <p>Jim asked about Kathy Danielson; Mark reported she is back to work part time.</p> <p>Ted asked if there were any questions, there were none.</p>	<p>Ms. Styren made a motion to accept Senior Staff Reports; Ms. Bakken seconded. Motion passed.</p>
<p>Finance Report</p>	<p>Cheryl gave a summary of the April Financial Report.</p> <p>Ted explained the Purchase Approval for the Floor project had been previously voted on and passed and just required Ted's signature. Joe agreed to Ted's signing the Purchase Approval.</p> <p>A resolution was proposed for approval to charge employees the lesser of \$10 or the account balance to cover processing fees in the distribution of the terminated profit sharing plan.</p> <p>A resolution was proposed for approval to add Mark Jones and Dave Doran to the signature cards with Stockman Bank and First Liberty Credit Union.</p> <p>Ted distributed thank you cards for Board member signatures to send to designated departments/individuals of PMC.</p>	<p>Ms. Bakken made a motion to adopt the resolution to charge employees the lesser of \$10 or the account balance to cover processing fees; Mr. Gaylord seconded. Motion passed.</p> <p>Ms. Bakken made a motion to adopt the resolution to add signatures to the bank accounts; Mr. Nelson seconded. Motion passed.</p>
<p>CEO Report</p>	<p>Mark discussed the following topics:</p> <ul style="list-style-type: none"> • Board of Trustees training: Roles and Responsibilities of a board; an online presentation via the Governance Institute was given during the meeting. 	

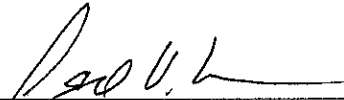
	<ul style="list-style-type: none"> • PMC’s proposed Mission Statement that was a result of the Board’s Strategic Planning Session. The Board members discussed. • Closure of the Dutton Clinic and an explanation for the decision. Mark then discussed the potential for a mobile unit to serve as a clinic for surrounding communities and that grants and trusts could be available for this. • New sign idea for PMC that would include a rolling marquee. Mark advised that JD may have options for funding of the sign. The Board members discussed the idea. • Hospital lease and Articles of Incorporation – Mark informed the group that he has invited Dan Johns, PMC attorney, to come speak to the Board about these agreements. Joe agreed to have a committee meet in the County Commissioner’s office to talk about the lease and requested that Mark be on that committee. <p>Brent asked for a status on the boiler repair; Mark discussed the status of the repairs and informed the group that the Engineering department is working on this.</p> <p>Mark asked for an update on the bridge repair. Joe agreed to discuss it with Mark. Mark will speak with Engineering about past inspections.</p>	<p>Mr. Nelson made a motion to accept PMC’s Mission Statement; Ms. Styren seconded. Motion passed</p>
<p>Strategic Planning Update</p>	<p>Mary informed the group that there were 25 procedures done during the month of May.</p> <p>JD informed the group that there will be an open house on June 26, 2009 from 10:00-2:00 p.m. Refreshments will be served; information tables will be set up and tours will be given.</p>	

Medical Staff Bylaws and Rules and Regulations	Mary discussed the Medical Staff Bylaws and Rules and Regulations and proposed changes to both documents. She informed the Board that Medical Staff had accepted both at their meeting earlier this month.	Mr. Nelson made a motion to approve Medical Staff Bylaws; Mr. Gaylord seconded. Motion passed. Mr. Nelson made a motion to approve Medical Staff Rules and Regulations; Ms. Bakken seconded. Motion passed
Corporate Bylaws	Ted informed the group that the hospital lease needs additional clarification and recommended tabling the Corporate Bylaws until the June Board of Trustees Meeting.	
Designation of a Member for Annual Program Review	Mary asked for two Board members to participate in the annual program review. Reta Rae and Cheryl volunteered to be the designated members for the hospital and clinic respectively.	
General Discussion	Mark explained to the Board that staff is spending a lot of time preparing reports for the board meetings and asked the Board for ideas for reporting and further discussion.	
Adjournment	Ted adjourned the public session meeting at 8:36 p.m.	

**Open meeting was adjourned at 8:36 p.m.
Ted Kronebusch, Chairman, called Executive Session to order at 8:46 p.m.**

Executive Session

<p>Consideration/Action-Medical Staff Appointments</p>	<p>Ted called Executive Session to order at 8:46 pm.</p> <p>Mark introduced Lori Sebben, Executive Assistant.</p> <p>Debbie presented the following Medical Staff files for consideration by the Board:</p> <ul style="list-style-type: none"> • Rollin Bearss: Neurologist: Privileges for appointment to Courtesy Medical Staff were requested based on experience, education, training, professional competence, good judgment and demonstrated ability to adhere to lawful ethics, work cooperatively with staff and properly discharge medical staff responsibilities. PMC Medical Staff had given prior approval for appointment. Karla made a motion to approve the Courtesy privileges for Rollin Bearss for a two-year term; Jim seconded. The Board members approved the motion. • Patricia Grena: Physician: Privileges for appointment to Active Medical Staff were requested based on experience, education, training, professional competence, good judgment and demonstrated ability to adhere to lawful ethics, work cooperatively with staff and properly discharge medical staff responsibilities. PMC Medical Staff had given prior approval for appointment. 	<p>Ms. Styren made a motion to approve Courtesy privileges for Rollin Bearss for a two-year term; Mr. Nelson seconded. Motion passed.</p> <p>Mr. Gaylord made a motion to approve Active privileges for Patricia Grena for a two-year term; Ms. Styren seconded. Motion passed.</p>
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 Ted Kronebusch, Chairman of the Board


 Karla Styren, Interim Secretary of the Board

06/25/09
 Date