

**Pondera Medical Center  
Board of Trustees Meeting  
July 30, 2009, 7:00 pm**

**A meeting of the Pondera Medical Center Board of Trustees was held on Thursday, July 30, 2009 at 7:00 p.m. in the Ponder Medical Center Conference Room.**

**Those Board Members in attendance were as follows:**

Ted Kronebusch, Chairman	Cheryl Bakken, Treasurer	Jim Nelson
Brent Gaylord	Bernard Ries	Jaynie Gollehon
Joe Christiaens, Vice Chairman – via teleconference		

**Absent:** Karla Styren, Personal

**Administration and Staff of PMC:**

Mark Jones	Dave Doran	Dr. Peter Barran
Lisa Hanson, Outpatient Services Manager		Lori Sebben

**Public Guests and Employees of PMC:**

Ann Morren	Phyllis Hammermeister
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**Ted Kronebusch, Chairman, called the meeting to order at 7:03 p.m.**

**MEETING CALLED TO ORDER**

AGENDA ITEM	MINUTES	MOTIONS/ACTION
<b>Public Comment</b>	Ted called for any public comments. Mrs. Morren addressed the Board regarding concern for PMC's decision to outsource billing	
<b>Approval of Agenda</b>	Ted asked if there were any changes or additions to the agenda for this meeting. There were none. Ted called for a motion  Ted requested delaying election of officers until after approval of the audit.	Mr. Gaylord made a motion to approve the agenda as presented; Mrs. Bakken seconded. Motion passed.
<b>Approval of Audit</b>	Mr. Joe Hauck discussed the draft audit and discussed the differences from 2007 to 2008. Discussion was held regarding Interim CEO salary paid in 2008; there was not an interim CEO in 2008 and that the amount was most likely the settlement paid out to the former CEO. Ted called for a motion to approve the	Mr. Ries made a motion to approve the audit; Ms. Gollehon seconded. Motion passed

	audit, and requested verification from Dave that the amount was the settlement amount and to update the Board at the next regular meeting.	
<b>Election of Officers:</b>	Ted requested nominations for Board Officers:	
<i>Chairman</i>	<ul style="list-style-type: none"> <li>Brent nominated Ted Kronebusch for Chairman. Ted called for any other nominations. There were none. Ted called for a motion.</li> </ul>	Mr. Gaylord made a motion to elect Ted Kronebusch as Chairman; Mr. Ries seconded. Motion passed.
<i>Vice Chairman</i>	<ul style="list-style-type: none"> <li>Bernard nominated Joe Christiaens for Vice Chairman. Ted called for any other nominations; there were none. Ted called for a motion.</li> </ul>	Brent Gaylord made a motion to elect Joe Christiaens as Vice Chairman; Mr. Ries seconded. Motion passed.
<i>Secretary</i>	<ul style="list-style-type: none"> <li>Bernard nominated Karla Styren for Secretary. Ted called for any other nominations; there were none. Ted called for a motion.</li> </ul>	Mr. Gaylord made a motion to elect Karla Styren as Secretary; Ms. Gollehon seconded. Motion passed.
<i>Treasurer</i>	<ul style="list-style-type: none"> <li>Jim nominated Cheryl Bakken for Treasurer. Ted nominated Bernard Ries for Treasurer. Mrs. Bakken stated she would withdraw as a nominee; Jim withdrew his nomination of Mrs. Bakken. Ted called for any other nominations; there were none. Ted called for a motion.</li> </ul> <p>Ted informed the Board that he would appoint a Vice Chairman for the Finance Committee at a later time.</p>	Mr. Gaylord made a motion to elect Bernard Ries as Treasurer; Mrs. Gollehon seconded. Motion passed.
<b>Restated Articles of Incorporation</b>	Discussion was held regarding the two options provided in the Board packets; Jim requested a change to the verbiage regarding candidates; Joe requested that copies of the revisions be sent to the County Attorney. Joe inquired about board member terms. Ted requested this item be an action item at the next Board meeting.	

<p><b>Consent Agenda:</b></p> <ul style="list-style-type: none"> <li>• <b>Approval of Minutes from meeting on 06-25-09</b></li> </ul>	<p>Ted asked if there are any changes needed for the minutes of the meeting held on 06-25-09. There were none. Ted called for a motion</p>	<p>Mrs. Bakken made a motion to approve the minutes from the 06-25-09 meeting; Mr. Nelson seconded. Motion passed.</p>
<p><b>Senior Staff Reports</b></p>	<p>Ted asked if there were any questions, there were none. Ted called for a motion.</p>	<p>Mr. Nelson made a motion to accept Senior Staff Reports; Mrs. Bakken seconded. Motion passed.</p>
<p><b>Finance Report</b></p>	<p>Cheryl gave a summary of the June Financial Report.</p> <p>Ted thanked Cheryl for her term of service as Board Treasurer.</p> <p>A resolution was proposed for approval for repairs to the boiler. Ted called for a motion.</p> <p>Ted requested staff provide him with information from the repair company regarding a guarantee on the repairs.</p>	<p>Mr. Gaylord made a motion to adopt the resolution; Mr. Ries seconded. Motion passed.</p>
<p><b>CEO Report</b></p>	<p>Mark distributed information regarding Board education. Discussion was held regarding necessary building changes and locating an engineer to look at possibilities for remodeling.</p> <p>Mark thanked Dave, Lisa and Lori for representing PMC at community functions and informed the group that PMC would have a presence at Grizzly Day in Dupuyer on August 1.</p> <p>Discussion was held about the request to provide assistance to Teton Medical Center and the effect it would have on the organization. Mark told the Board he would keep them informed on any decision.</p> <p>Mark requested an additional \$800 per quarter for continuing education expenses. Ted called for a motion.</p>	<p>Mr. Nelson moved to approve the additional monies; Mrs. Gollehon seconded. Motion passed.</p>

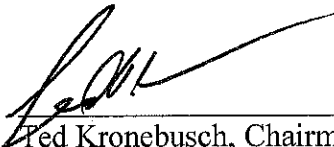
<b>Strategic Planning Update</b>	Mary was not present; some discussion was held regarding the Strategic Planning Update. Ted requested the Strategic Planning Update be mailed to each Board member.	
<b>QA Report</b>	Mary was not present; the QA report was tabled for the next regular Board meeting.	
<b>Old Business</b> • <b>CEO Evaluation</b>	<p>Discussion was held regarding the two forms of CEO evaluation. Mark reminded the Board that his evaluation should be in the same format as all employees. Ted informed the group he would touch base with JD.</p> <p>Ted requested that the Board move forward with the Board Self Evaluations and requested all members to get their evaluations to Lori.</p> <p>Ted recommended that no Board meeting would be held in August; the next regular meeting will be in September. Board members requested an information packet from Senior Staff for the month of August.</p>	
<b>Adjournment</b>	Ted called adjourned the public session meeting at 9:58 p.m.	

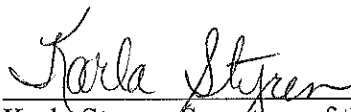
**Open meeting was adjourned at 9:58 p.m.**

Ted Kronebusch, Chairman, called Executive Session to order at 10:05 p.m.

**Executive Session**

<p><b>Consideration/Action-Medical Staff Appointments</b></p>	<p>Ted called Executive Session to order at 10:05 p.m.</p> <p>Lori Sebben presented the following Medical Staff files for consideration by the Board:</p> <ul style="list-style-type: none"> <li>• <b>Peter Barran:</b> Physician: Privileges for re-appointment to Active Medical Staff were requested based on experience, education, training, professional competence, good judgment and demonstrated ability to adhere to lawful ethics, work cooperatively with staff and properly discharge medical staff responsibilities. PMC Medical Staff had given prior approval for appointment.</li> <li>• <b>David Boes:</b> Ophthalmologist: Privileges for appointment to Courtesy Medical Staff were requested based on experience, education, training, professional competence, good judgment and demonstrated ability to adhere to lawful ethics, work cooperatively with staff and properly discharge medical staff responsibilities. PMC Medical Staff had given prior approval for appointment.</li> <li>• <b>Kristin Yandora:</b> Neurologist: Privileges for appointment to Courtesy Medical Staff were requested based on experience, education, training, professional competence, good judgment and demonstrated ability to adhere to lawful ethics, work cooperatively with staff and properly discharge medical staff responsibilities. PMC Medical Staff had given prior approval for appointment.</li> </ul>	<p>Mr. Nelson made a motion to approve Active privileges for Peter Barran for a two-year term; Mrs. Bakken seconded. Motion passed.</p> <p>Mr. Nelson made a motion to approve Active privileges for David Boes for a two-year term; Mrs. Bakken seconded. Motion passed.</p> <p>Mr. Nelson made a motion to approve Active privileges for Kristin Yandora for a two-year term; Mrs. Bakken seconded. Motion passed.</p>
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 Ted Kronebusch, Chairman of the Board

  
 Karla Styren, Secretary of the Board

10/01/09  
 Date