

**Pondera Medical Center
Board of Directors Meeting
June 24, 2010, 7:00 pm**

The regular meeting of the Pondera Medical Center Board of Directors was held on Thursday, June 24, 2010 at 7:00 p.m. in the Pondera Medical Center Conference Room.

Those Board Members in attendance were as follows:

Ted Kronebusch, Chairman	Karla Styren, Secretary	Bernard Ries, Treasurer
Brent Gaylord	Jim Nelson	Jaynie Gollehon
Joe Christiaens	Cheryl Bakken	

Administration and Staff of PMC:

Mark Jones, CEO	Lisa Hanson, Outpatient Services Director
Dave Doran, CFO	JD Duncan, HR Director
Mary Erickson, Dir. of Clinical Services	Kathy Danielson, Extended Care DoN
Sean Kavanagh, IT Director	Wayne Ashworth, Director of Risk Management
Lori Sebben, Executive Assistant	

Public Guests and Employees of PMC:

Reta Rae Weisgram, Betty Cooper

Ted Kronebusch, Chairman, called the meeting to order at 7:04 p.m.

MEETING CALLED TO ORDER

AGENDA ITEM	MINUTES	MOTIONS/ACTION
Public Comment	Ted called for any public comments. There were none.	
Approval of Agenda	Ted asked if there were any changes or additions to the agenda. Brent requested the date for approval of minutes be changed to 05-27-10; Dave asked that Funded Depreciation be removed from the Finance Report and Mary requested that the Sleep Lab Presentation be removed. Ted called for a motion.	Ms. Styren made a motion to approve the agenda with amendments; Mr. Christiaens seconded. Motion passed.
Consent Agenda: • Approval of Minutes from meeting on 05-27-10	Ted asked if there were any changes to the minutes of the meeting held on 05-27-10. Brent requested that the month for the Finance Report Summary be changed to April. Ted called for a motion.	Mr. Nelson made a motion to approve the minutes from the 05-27-10 meeting with amendments; Ms. Gollehon seconded. Motion passed.

<p>County Recommendation for Board Appointments</p>	<p>Ted informed the group that he had received a letter from the County Commissioners recommending reappointment of Ted Kronebusch and Cheryl Bakken to the Board and to appoint Betty Cooper as incoming Board member to fill the seat vacated by Jim Nelson, effective June 1, 2010 through May 31, 2013. Ted requested that Lori request a revised letter from the Commissioner's office correcting the effective date from June 1, 2010 through May 31, 2013 to July 1, 2010 through June 30, 2013.</p> <p>Each of the appointees was asked to leave the room while discussion by the remaining Board members took place. Upon returning, Ted requested that all three recommendations be voted on at the same time. Upon Cheryl's return, she expressed her enjoyment at having been on the board and is looking forward to three more years. Upon Betty's return, she expressed her happiness and honor at being recommended to the Board and shared her background with the group. The group discussed open meetings and how any notes taken during open session become public record and can be requested by anyone. Ted called for a motion.</p> <p>Ted discussed the Board handbook with Betty and explained to the group that they will be signing Confidentiality Statements every year. Betty thanked Jim for his assistance in orienting her to the Board.</p> <p>Brent requested an update of the Board roster with Betty's information be sent to the Board members.</p>	<p>Jim made a motion to accept the recommendation of the County to reappoint Ted Kronebusch and Cheryl Bakken to the Board, and to appoint Betty Cooper; Mr. Gaylord seconded. Motion passed.</p>
<p>Senior Staff Reports</p>	<p>Ted encouraged Betty to visit with Mark and senior staff about the dashboard reports. The group discussed PT numbers, sleep studies and dental devices, the start date of the new PT, swing bed, upcoming OBs and stress echos. Following discussion of staff reports, Ted called for a motion.</p>	<p>Mr. Christiaens made a motion to accept Senior Staff Reports; Mr. Gaylord seconded. Motion passed.</p>

<p>Finance Report</p>	<p>Bernard gave a summary of the May 2010 Financial Report.</p> <p>The group discussed the purchase of the eye clinic; cost of non-medical supplies; holding the Finance committee meeting at 1:00 p.m. the Wednesday before the Board meeting and the upcoming audit report. The Board requested that Dave schedule a conference call with Eide-Bailly to be put on the Board agenda for July. The Board requested bidding out for next year's audit. Ted called for a motion.</p>	<p>Ms. Bakken made a motion to accept the Finance Report; Ms. Styren seconded. Motion passed.</p>
<p>CEO Report</p>	<p>Mark discussed the following:</p> <ul style="list-style-type: none"> • Union activity update and upcoming strike date • Eye clinic optometrist candidates • Moving the July Board meeting to begin at 5:30 p.m. • Strategic Direction • Benefits committee • Government timeline for EMR/EHR implementation <p>Betty told the group about "Code of the West", a book by James P. Owen, which was written for Montanans.</p> <p>Regarding the Strategic Direction plan, Mary discussed the CAH plan, purchase of Zoll defibrillators, new ambulance, paramedics, ALS transfer advertising and completion of ALS transfers.</p> <p>Also regarding the Strategic Direction plan, Mark discussed the following:</p> <ul style="list-style-type: none"> • Clinic revenue • Radiology remodel necessity to be HIPAA compliant • Laboratory plan and equipment needs • Dietary plan and Vann's abilities. 	

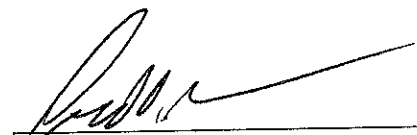
QA Reports	Mary gave a PowerPoint presentation and discussed the QA reports, number of falls and the process to eliminate through training, education and awareness. Mary discussed the peer group reports and that PMC is average or better than the regional rates.	
Policy Review	Mary discussed the Peer Review and Standard Precaution policies, explained to the Board that they had been approved by Medical Staff and needed Board approval. Ted called for a motion.	Mr. Gaylord moved to approve the Peer Review and Standard Precaution policies; Mr. Nelson seconded. Motion passed.
Move July Board Meeting to July 29	Lori explained to the Board that she would be out on vacation the week prior to the regularly scheduled Board meeting and would like to move the meeting to July 29 th at 5:30 p.m. to avoid burdening another employee with distribution of the July Board packets. The board agreed; Ted requested that Lori send emails to the Board reminding them of the new date and time. Jim thanked the County Commissioners and the Board for his years as a Board member.	
Adjournment	Ted called for a motion to adjourn the public meeting at 10:12 p.m.	Ms. Styren made a motion; Ms. Bakken seconded. Motion passed.

Open meeting was adjourned at 10:02 p.m.

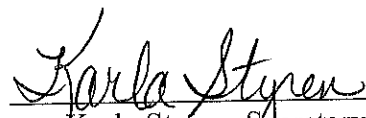
Ted Kronebusch, Chairman, called Executive Session to order at 10:12 p.m.

Executive Session

<p>Consideration/Action- Medical Staff Appointments</p>	<p>Ted called Executive Session to order at 10:12 p.m.</p> <p>Lori Sebben presented the following Medical Staff files for consideration by the Board:</p> <ul style="list-style-type: none">• Chad Engan: MD: Privileges for reappointment to Courtesy Medical Staff were requested based on experience, education, training, professional competence, good judgment and demonstrated ability to adhere to lawful ethics, work cooperatively with staff and properly discharge medical staff responsibilities. PMC Medical Staff had given prior approval for appointment.• Thomas Warr: MD: Privileges for reappointment to Courtesy Medical Staff were requested based on experience, education, training, professional competence, good judgment and demonstrated ability to adhere to lawful ethics, work cooperatively with staff and properly discharge medical staff responsibilities. PMC Medical Staff had given prior approval for appointment.	<p>Mr. Ries made a motion to approve Courtesy Privileges for Chad Engan for a two-year term; Ms. Gollehon seconded. Motion passed.</p> <p>Ms. Gollehon made a motion to approve Courtesy Privileges for Thomas Warr for a two-year term; Ms. Styren seconded. Motion passed.</p>
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Ted D. Kronebusch, Chairman of the Board



Karla Styren, Secretary of the Board

07/29/10
Date