

**Pondera Medical Center
Board of Directors Meeting
May 27, 2010, 7:00 pm**

The regular meeting of the Pondera Medical Center Board of Directors was held on Thursday, May 27, 2010 at 7:00 p.m. in the Pondera Medical Center Conference Room.

Those Board Members in attendance were as follows:

Ted Kronebusch, Chairman	Karla Styren, Secretary	Bernard Ries, Treasurer
Brent Gaylord	Jim Nelson	Jaynie Gollehon

Absent: Joe Christiaens, Cheryl Bakken

Administration and Staff of PMC:

Mark Jones, CEO	Lisa Hanson, Outpatient Services Director
Dr. Jay Taylor	Dave Doran, CFO
JD Duncan, HR Director	Mary Erickson, Director of Clinical Services
Brenda Ries, Accounting Manager	Sean Kavanagh, IT Director
Lori Sebben, Executive Assistant	Wayne Ashworth, Director of Risk Management

Public Guests and Employees of PMC:

Terri Redd, Loretta Grubb

Ted Kronebusch, Chairman, called the meeting to order at 7:03 p.m.

MEETING CALLED TO ORDER

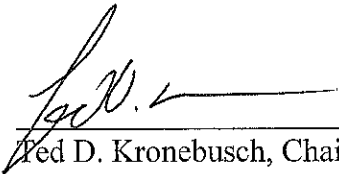
AGENDA ITEM	MINUTES	MOTIONS/ACTION
Public Comment	Ted called for any public comments. There were none.	
Approval of Agenda	Ted asked if there were any changes or additions to the agenda. There were none. Ted called for a motion.	Mr. Nelson made a motion to approve the agenda as presented; Ms. Gollehon seconded. Motion passed.
Consent Agenda: • Approval of Minutes from meeting on 04-22-10	Ted asked if there were any changes to the minutes of the meeting held on 04-22-10. There were none. Ted called for a motion.	Mr. Nelson made a motion to approve the minutes from the 04-22-10 meeting; Mr. Gaylord seconded. Motion passed.
Senior Staff Reports	The group discussed Extended Care complaints and what they mean, laboratory information, PT/OT numbers, the start date of the new PT and advertising regarding her being on staff, CT and the PMC Statistical Reports. Following discussion of staff reports, Ted called for a motion.	Mr. Gaylord made a motion to accept Senior Staff Reports; Mr. Nelson seconded. Motion passed.

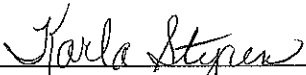
<p>Finance Report</p>	<p>Bernard gave a summary of the April 2010 Financial Report.</p> <p>The group discussed budget numbers, accounts payable, operating statement, cash on hand, allowable uses for funded depreciation, and elevator repairs.</p> <p>A resolution was proposed for approval of the purchase of 2 Zoll Defibrillators and 1 Zoll AED for a total of \$27,139 using the funds designated by Pondera County for the hospital/nursing home fund. Ted called for a motion.</p> <p>A resolution was proposed for approval of the purchase of a Linux HIS Server for conversion from our current UNIX operating system at a cost of \$15,629 using the funds designated by Pondera County for the hospital/nursing home fund. Ted called for a motion.</p> <p>Dave explained to the group that a budget revision had been made that shows PMC at a \$60,000 loss and requested approval of this revision as the interim budget. Ted called for a motion.</p> <p>Ted requested that the Finance Committee meeting be moved to Wednesday prior to the board meeting; the group discussed and decided to move the Finance Committee meeting to 5:00 p.m. the Wednesday prior the Board meeting. The group also discussed moving the Board meeting to 6:30 and requested the Board members think about moving the Board meeting and bring a decision to the June Board meeting for a vote; the June Board meeting will be held at its regular time of 7:00 p.m. Ted called for a motion to move the Finance Committee meeting.</p>	<p>Mr. Gaylord made a motion to approve the resolution; Ms. Styren seconded. Motion passed.</p> <p>Mr. Gaylord made a motion to approve the resolution; Ms. Gollehon seconded. Motion passed.</p> <p>Mr. Gaylord made a motion to approve the interim budget; Ms. Styren seconded. Motion passed.</p> <p>Ms. Styren made a motion to move the Finance Committee meeting to 5:00 p.m. the Wednesday before the Board meeting; Mr. Nelson seconded. Motion passed.</p>
------------------------------	---	--

<p>CEO Report</p>	<p>Mark distributed the Optical Business Plan and the group discussed the proposal, surgery percentages, projected number of patients to be seen daily, lease verbiage and the accounts receivable split at a mutually agreed upon percentage until the end of the year. The Board requested that Mark get a release waiver signed by the County, prior to the purchase, concerning PMC's purchase of property and existing bond debt. The Board recommended setting up a meeting with the County, Mark, Ted, Wayne and Bernard to discuss the waiver. Jaynie told the group that she will put it on the County agenda when Joe returns from vacation. Ted requested than an email be sent to all when the meeting is scheduled.</p> <p>A resolution was proposed for approval of the purchase of Dr. John Taylor's optical practice for \$145,500 and the purchase of Dr. Taylor's frame inventory in the amount of \$13,452. Ted called for a motion.</p> <p>Mark distributed the Strategic Direction plan; due to time constraints, the Board requested review at the June Board meeting.</p>	<p>Mr. Nelson made a motion to approve the resolution as presented; Mr. Gaylord seconded. Motion passed.</p>
<p>Updated Infection Control Manual</p>	<p>Mary explained changes to the Infection Control Manual were made to be updated for 2010 and that policy updates will be going to Medical Staff for signature; the Board does not need to sign off on those policies. Mary asked the Board for acceptance of the Updated Infection Control Manual. Ted made a motion.</p> <p>Mary informed the group that the CAH Annual Review Program will be coming up in late June and requested a volunteer to be on the committee. Jaynie volunteered to be on the committee.</p>	<p>Mr. Ries moved to accept the Updated Infection Control Manual; Ms. Gollehon seconded. Motion passed.</p>
<p>Policy Review</p>	<p>JD explained the Emergency Housing policy to the Board and requested approval. Ted made a motion.</p>	<p>Ms. Styren moved to accept the Emergency Housing policy; Mr. Nelson seconded. Motion passed.</p>

<p>Foundation Report</p>	<p>JD told the group that the founding committee members of the Foundation are Merrill and Carol Hawley, George Yeager, Helen Elliott, Monica Taylor, Sarah Oehlke and George and Cheryl Tornga and that these members will help build and grow the Foundation to raise funds for the hospital.</p> <p>Mark told the group that he had funded the employee appreciation barbeque during National Hospital Week and that PMC is looking for a time and attendance (time clock) module and that the CPSI module is around \$25,000. Mark explained that the time clock module will help track time better, and make the payroll process much more efficient than it is right now.</p>	
<p>Adjournment</p>	<p>Ted made a motion to adjourn the public meeting at 9:29 p.m.</p>	<p>Mr. Gaylord seconded. Motion passed.</p>

Open meeting was adjourned at 9:29 p.m.


 Ted D. Kronebusch, Chairman of the Board


 Karla Styren, Secretary of the Board

06/24/10
 Date